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Factsheet

XFT Contract Manager 4S4

www.xft.com/en/product/xft-contract-manager



SAP Certified
Integration with RISE with SAP S/4HANA Cloud



About XFT Contract Manager 4S4

Simplify Contract Management – Directly in Your SAP System

Contracts are at the heart of any business. But the amount of administrative time and effort required is high. Also, particularly when you're dealing with numerous suppliers, customers, and subsidiaries, it can be easy to lose sight of the bigger picture. The resulting consequences of this range from missed discount opportunities to disruptions in logistics, and even penalties that threaten your business. The solution? XFT Contract Manager 4S4. You can use this add-on with your SAP system to combine all required contract information in one place. This simplifies contract management while saving time and money.

Overview of Features

Central Database for All Contracts

- Company-wide access to all contracts within SAP at a glance
- Work from one common organizer
- Search across all contract types
- Fast access to recently handled contracts
- All meta information and documents are bundled into one electronic contract file

Contract file

- Clear and adaptable file structure
- Maintenance of contract data; can be extended according to contract type
- Maintenance of deadlines and rules for automatic extension
- Automatic reminders with distribution function - e.g. by e-mail - for contract dates and own resubmissions
- Secure storage of all contract-related documents and correspondence
- Integration of MS Office and Outlook
- Linking and use of SAP documents and master data
- Integration of contractors and contact persons from SAP or your own database
- Display of contract relationships



Contract Lifecycle Management

- Transparent process support for contract creation and execution
- Simplified contract creation by using existing contracts as templates
- MS Word-based creation of integrated contract documents with XFT Document Composer
- Digitization of workflows with flexibly definable workflows
- Approval of contracts using XFT Compliance Cycle directly in the file and SAP Fiori
- Integrated and configurable checklists
- Overview of all tasks and deadlines of contract management in the XFT Dynamic Worklist (DWL)

Web Representation SAPUI5

- Overarching or contract type-specific search
- Contract creation from the search
- File interface with the following functions:
 - View and change contract data
 - View and add contractors
 - Manage appointments
 - Viewing and filing documents
 - View the contract log
 - Linking of relevant contractual objects
- Contract approval with XFT Compliance Cycle

Compliance

- Documentation of workflows and approvals
- Logging of access and data modifications
- Access control with SAP role system
- Advanced access control with XFT dynamic user groups

Integration

- Access to and interaction with SAP application and master data as well as transactions
- Support along the entire process chain through interaction with other XFT tools



- Creation of a contract master data sheet
- Easy integration with cloud or web applications through SAPUI5 interfaces

Would you like to learn more about our products or see what XFT Contract Manager 4S4 can do for your business?
Contact us today for a live demo!



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