



XFT. Experten für Information.

XFT GmbH · SAP Partner-Port
Altrottstr. 31 · 69190 Walldorf

☎ +49 6227 54555-0

☎ +49 6227 54555-44

hello@xft.com

www.xft.com

Factsheet

XFT Confirmation Manager

www.xft.com/en/product/xft-confirmation-manager



SAP® Certified
Integration with SAP S/4HANA®



About XFT Confirmation Manager

Automated Order Confirmation Processing

In purchasing, you deal with numerous suppliers – and each one handles order confirmations a little differently. Your employees have to process confirmations in a wide variety of formats and manually transfer them to your SAP system. This can quickly lead to errors, especially with detailed documents. Is the delivery date correct? How about price and quantity? And which orders still need to be confirmed by the supplier? Finding the answers to these questions used to be time-consuming. Until now.

XFT Confirmation Manager provides you with a central interface for all order confirmations – directly within your SAP system. You can handle order confirmations and approval processes faster than ever before, and you keep track of all processes. Your colleagues in procurement and demand management will breathe a sigh of relief.

Overview of Features

Data Input

- Data input via scanner and
 - Predefined and available OCR solution
 - or flexible connection to existing OCR / scanning infrastructure
- Via electronic data interchange, e.g., IDoc
- Open for all kinds of input channels
- Automatic validation of incoming data against data in SAP (purchase order data, vendor master data, and so on)
- Automatic check for duplicates
- Once data input is complete, one of the following options is chosen rule based:
 - Confirm automatically
 - Start clarification workflow in case of variance
 - Process manually



Researching and Processing of Confirmation Processes

- Processing of order confirmations, in particular
 - Order responses
 - And advanced shipping notifications
- Order confirmation monitor
 - displays the hit list as a table
 - offers extensive selection options
 - allows user to define personal worklists
- Central processing interface with
 - direct comparison between the SAP purchase order data and the order response data
 - Functionality to transfer and the order confirmation data (confirmation data can be transferred from the purchase order data by drag and drop)
- Integration of workflows
 - Into the monitor
 - Monitoring all running workflows
 - displaying status traffic lights with corresponding status descriptions
 - into the data processing user interface
 - Displaying all active approval and processing workflows for
 - an order confirmation
 - or the individual items of an order confirmation
- Verification and approval of
 - Automatic verification of quantity, delivery date and price variance
 - Automatic verification of delivery and payment terms
 - Automatic verification of further order response data, e.g., currency
 - Order responses can be approved and rejected directly from the monitor
- Variance and error message display.
Variances are highlighted in color
- Vendor communication, for example, return letters via
 - Email templates (MS Outlook)
 - Document creation with XFT Document Composer
- Direct access to
 - the original scan of the order confirmation via document display
 - the associated vendor data, goods receipt data, and purchase order data
 - to SAP standard transactions, e. g., ME23N, ME13, MD04 and many more.
- Direct assignment of documents to order confirmation process
 - from the local mail client (MS Outlook)
 - or the file system,
 - for example, communication with the vendor
- Note function with history and researchable short notes



Researching and Processing of Missing Confirmations

- Monitor for open order confirmations
 - displays the hit list as a table
 - offers extensive selection options
 - allows user to define personal worklists
- Delivery status
 - calculated from delivery date and customized urgency
 - visualized with traffic lights
- direct access to SAP standard transactions, e.g., ME23L and MM03
- Note function with history and researchable short notes

Approvals and Workflow

- Predefined workflows for clarifying price, quantity, and delivery date variance
- Individual, situational information and approval processes can be created (ad hoc workflow)
- Price, quantity, delivery date variances are adjusted automatically in the purchase order following approval (can be configured in Customizing)
- Automatic agent determination
- Distribution of tasks using SAP workflow and email
- Workflows in SAP GUI or in SAP UI5 (started from SAP Fiori Launchpad)

Automated Processing

- Scalable level of automation
 - between
 - automated, rule-based transfer of order confirmations
 - and manual processing and approval of order confirmations
 - can be defined individually by
 - confirmation control keys
 - and vendors
- Standardized scenarios for
 - delivery date and quantity variances,
 - as well as price variance
- The order change printout can be suppressed when accepting a variance (changing the purchase order data)
- The tolerances from logistics invoice verification are taken into account when calculating the price variance



- Complete logging of all processing and approval steps
- Linking of all documents related to a process with the SAP purchase order
 - confirmation document,
 - workflow and activity logs,
 - manually added documents

Evaluation and Reporting

- Evaluation based on confirmation processes, such as:
 - How many variances (price, quantity, or delivery date) has a vendor caused?
 - How many processes were confirmed automatically (for one vendor)?
 - How many order confirmations are there for a purchasing group?
- Evaluation based on workflows, such as:
 - Average duration of a clarification cycle?
- Search for open confirmations, such as:
 - How many confirmations are still outstanding from a vendor?
- Simple and flexible creation of custom evaluations

System and Architecture

- Seamless integration into the entire purchasing context in SAP with
 - [XFT Purchase Manager](#) (purchasing file solution)
 - and [XFT Invoice Manager](#) (invoice receipt solution)
- 100% SAP-based
XFT Confirmation Manager is fully integrated into the existing SAP system and the SAP applications
- architecture allows multiple client and multiple system landscape:
 - central monitor in one system
 - easy connection to additional clients
 - easy connection to additional application systems
 - independent of SAP releases
- Extensive functional enhancements options using existing enhancement points
- No additional infrastructure necessary
- Workflows in SAP GUI or in SAP UI5 (started from SAP Fiori Launchpad)
- Use of the existing SAP authorization system
- Open to any number of input channels
- Complete process transparency and compliance because there are no integration gaps
- Archiving via SAP ADK
- Best practice approach for a fast implementation of a standardized and harmonized for Order confirmation process with defined project scope



Would you like to learn more about our products or see what XFT Confirmation Manager can do for your business? Contact us today for a live demo!



 +49 6227 54 555-0

 sales@xft.com

© Copyright XFT GmbH, Walldorf, 2002-2023. All rights reserved.

No parts of this publication may be reproduced or transmitted without the express permission of XFT GmbH, regardless of the intended purpose. Information contained in this publication may be subject to change without prior notice.

The concepts, graphic designs, and texts contained in this presentation are the intellectual property of XFT GmbH or the companies involved and are protected by copyright as well as the right of use. All rights are reserved by XFT GmbH as well as the companies involved.

Legal disclaimer.

It is impossible to guarantee that a publication is entirely free of errors. XFT therefore reserves the right to change the publication and the information it contains without prior notice. XFT accepts no liability for the correctness, completeness, or current relevance of the information provided.

Registered trademarks.

SAP, ABAP, SAPHIRE, SAP ArchiveLink, SAP NetWeaver, SAP Business Suite, SAP ERP, SAP ERP Corporate Services, SAP Fiori, SAP HANA, SAP S/4HANA, SAP SuccessFactors, SAP Solution Manager, SAP NetWeaver Portal are registered trademarks of SAP SE & Co. KG in Germany and various other countries.

Microsoft, Windows, Outlook, Excel, Word, PowerPoint, and SQL Server are registered trademarks of Microsoft Corporation.

Adobe, the Adobe logo, Acrobat, PostScript, and Reader are trademarks or registered trademarks of Adobe Systems Inc. in the USA and/or other countries.

XFT Task Manager, XFT Compliance Cycle, XFT Queue Manager, XFT Document Composer, XFT Document Connector, XFT Personnel File, XFT Personnel Manager, XFT Zeugnismanager, XFT Contract Manager, XFT Purchase Manager, XFT Confirmation Manager, XFT Invoice Manager, XFT Billing Manager, XFT Sales Manager, XFT Project File, XFT PPAP File, XFT Change Manager, XFT Machine File, XFT Sales Document Cycle, XFT Material Creation are trademarks and product names of XFT GmbH in Germany and/or in other countries.

Unless indicated otherwise, all trademarks used in this publication are protected. This also applies to the company logo and other product names.