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Factsheet

# XFT Document Composer

[www.xft.com/en/product/xft-document-composer](http://www.xft.com/en/product/xft-document-composer)



**SAP® Certified**  
Integration with SAP S/4HANA®



# About XFT Document Composer

## Create, Approve, and Edit Word and Excel Documents Directly in Your SAP System

Even if your company relies solely on SAP, you frequently reach the limits of your system and must switch to other applications. This often occurs if you prefer to write new text documents with Microsoft Word, work on spreadsheets with Excel, or fill out interactive forms with a separate PDF tool. How much time could you save if you were able to avoid switching from system to system – without missing out on the convenient functions that you are used to?

XFT Document Composer enables you to create documents directly in your SAP applications – supported by processes and automated to a high level. Processing and filing take place in your secure SAP process environment. As an editor, you are still able to use Word and Excel with a comprehensive template library. This helps you work faster and guarantees you conform with your own corporate identity.

## Overview of Features

### Document Creation

- Workplace
  - Central access to document creation
  - Search for documents
- SAP GUI and SAPUI5 can be used as the front-end client
- Creation of serial letters
- Integration e-signature (AdobeSign, DocuSign, ...)
- Dialog data can be entered
- Management and addition of attachments
- Postprocessing in Word and Excel
- Change tracking
- Regeneration of documents
- Automatic creation of carbon copies
- Output control
- Deletion according to the retention period

### Template Management

- Template management by key users



- Templates for Word and Excel documents
- Templates for PDF forms
- Integration of the corporate design
- Text modules
- Validity periods for templates
- Languages
- Data assignment via drag and drop
- Rules for data fields and text modules
- Calculated data fields
- Graphics (for example, logos, images, facsimiles)

## Application/Process Integration

- Manual document creation
- Document creation controlled by application event
- Updating of application data
- Response with reminder function
- Integration e-signature (AdobeSign, DocuSign, ...)
- Document linked to the attachment automatically
- Attachment integration from application object
- Approval process
- SAP GUI and SAPUI5 as the front-end client
- Data connectors
- Full integration of XFT Personnel File, XFT Personnel Manager, and XFT Zeugnismanager
- Configurable form processes for sending e-mails, storing documents in the XFT Task Manager or Personnel File, writing application object links (Archive Link and DVS), and storing documents on the server

Would you like to learn more about our products or see what XFT Document Composer can do for your business? Contact us today for a live demo!



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