



XFT. Experten für Information.

**XFT GmbH** · SAP Partner-Port  
Altrottstr. 31 · 69190 Walldorf

☎ +49 6227 54555-0

☎ +49 6227 54555-44

hello@xft.com

www.xft.com

Factsheet

# XFT Contract Manager

[www.xft.com/en/product/xft-contract-manager](http://www.xft.com/en/product/xft-contract-manager)



**SAP® Certified**  
Powered by SAP NetWeaver®

**SAP® Certified**  
Integration with SAP S/4HANA®



# About XFT Contract Manager

## Simplify Contract Management – Directly in Your SAP System

Contracts are at the heart of any business. But the amount of administrative time and effort required is high. Also, particularly when you're dealing with numerous suppliers, customers, and subsidiaries, it can be easy to lose sight of the bigger picture. The resulting consequences of this range from missed discount opportunities to disruptions in logistics, and even penalties that threaten your business. The solution? XFT Contract Manager. You can use this add-on with your SAP system to combine all required contract information in one place. This simplifies contract management while saving time and money.

## Overview of Features

### Central Database for All Contracts

- Company-wide access to all contracts within SAP at a glance
- Work from one common organizer
- Search across all contract types
- Fast access to recently handled contracts
- All meta information and documents are bundled into one electronic contract file

#### Contract file

- Maintenance of contract data; can be extended according to contract type
- Clear and adaptable file structure
- Secure storage of all contract-related documents and correspondence
- Integration of MS Office and Outlook
- Linking and use of SAP documents and master data
- Maintenance of deadlines and rules for automatic extension
- Automatic reminders with distribution function, for instance, by e-mail
- Display of contract relationships

### Contract Lifecycle Management

- Transparent process support for contract creation and execution
- MS Word-based creation of integrated contract documents with XFT Document Composer
- Digitization of workflows with flexibly definable workflows
- Approval of contracts using XFT Compliance Cycle directly in the file and SAP Fiori
- Integrated and configurable checklists



## Compliance

- Documentation of workflows and approvals
- Logging of access and data modifications
- Access control with SAP role system
- Advanced access control with XFT dynamic user groups

## Integration in SAP ERP and XFT Product Landscape

- Access to and interaction with SAP application and master data as well as transactions
- Support along the entire process chain through interaction with other XFT tools
- Creation of a contract master data sheet

Would you like to learn more about our products or see what XFT Contract Manager can do for your business? Contact us today for a live demo!



 +49 6227 54 555 0

 [sales@xft.com](mailto:sales@xft.com)



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